Yearly Status Report - 2018-2019

Part A	
Data of the Institution	
1. Name of the Institution	**DESH BHAGAT COLLEGE BARDWAL DHURI**
Name of the head of the Institution	**Dr. Swinder Singh Chhina**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**01675265248**
Mobile no.	**9501161133**
Registered Email	**dbcdhuri@gmail.com**
Alternate Email	**birinderkaur63@gmail.com**
Address	**Malerkotla Road Near Dhuri Byepass**
City/Town	**Dhuri Surangr**
State/UT	**Punjab**
Pincode	**148024**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Rural**
Financial Status	**Self financed and grant-in-aid**
Name of the IQAC co-ordinator/Director	**Dr. Birinder Kaur Bhinder**
Phone no/Alternate Phone no.	**01675265248**
Mobile no.	**9463163812**
Registered Email	**dbcdhuri@gmail.com**
Alternate Email	**birinderkaur63@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://www.deshbhagatcollegebardwaldhuri.com

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.deshbhagatcollegebardwaldhuri.com/uploads/Academic%20Calender.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**B**	**2.46**	**2019**	**01-May-2019**	**30-Apr-2024**

6. Date of Establishment of IQAC	**13-Jul-2013**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Faculty Development Program	**19-Nov-2019** **07**	**30**
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institution	B.Voc. Degree Programme	University Grants Commission (MHRD)	2019 365	6532000
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9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	**5**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

• **Successfully applied and started two vocational courses with grant from UGC under the Scheme of Vocational Course and also started professional course B.A./B.Ed.(Integrated four years)and diploma in Agriculture with the permission of College Trust, approved by N C T E,Jaipur and Affiliated University, Patiala. • Prepare Annual Academic Calendar and ensures its proper implementation. • Institute accredited by National Assessment and Accreditation Council (NAAC) • To promote participation of students in extracurricular activities • Feedback from stakeholders collected and analyzed.**

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
To conduct curricular and co-curricular activities as per annual calendar	A number of curricular and co-curricular activities relating to

	personality development, skill development, women empowerment were conducted by various departments, NCC and NSS during the academic year 2018-19.
To have feedback from all stakeholders	A feedback form designed by IQAC is distributed to students of outgoing Classes every year. The data obtained from students is analyzed and suggestive measures are taken. Feedback from parents is also obtained during meetings on various issues.
To promote research work	To promote research work, "Insight" Journal was published during session 2018-2019.
To submit SSR to National Assessment and Accreditation Council (NAAC)	Institute accredited by National Assessment and Accreditation Council (NAAC)
To start vocational courses	College started two vocational courses in the following streams under UGC scheme of vocational courses 1. Retail Management and I.T. 2. Software Development College also started professional course B.A./B.Ed.(Integrated four years)and diploma in Agriculture with the permission of College Trust, approved by NCTE and Affiliated University, Patiala.
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14. Whether AQAR was placed before statutory body ?	**Yes**

Name of Statutory Body	Meeting Date
Governing Body	23-Jan-2020

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	**Yes**
Date of Visit	05-Apr-2019

16. Whether institutional data submitted to AISHE:	**Yes**
Year of Submission	2019
Date of Submission	12-Feb-2019

17. Does the Institution have Management Information System ?	Yes
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	College has developed a student Information System (SIS) from Local Programmer. The software has been fully customized to the needs of the institution. This software mainly maintain records of students, personal details like name, father's name, mother's name ,category, contact details, SC BC students details etc.. The record of fee collected, fee concessions and subject opted etc. are also maintained.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The Institution is affiliated to Punjabi University, Patiala and hence the UG and PG syllabi are constituted and governed by the University with few teachers of the college as members in the Board of Studies in various subjects taught in this college. The college ensures the effective implementation of the curriculum and observes the completion of course from time to time. Curriculum is delivered through I.C.T. enabled teaching methods along with the conventional methods. The academic calendar is made in accordance with the Punjabi University Calender. For effective academic delivery, the faculty members modify the classroom environment in response to the needs of the students by making use of black-boards, Smart-boards and computers. Not confined to conventional learning methods, the quality of learning is enhanced by encouraging students to participate in group discussion, presentation in the class and preparing assignments. Teachers evaluate assignments, give regular tests and give useful tips to students from examination point of view. Based on the teaching assignments allotted in the syllabus distribution, teachers prepare their "Teacher Diary" according to the number of lectures allotted in the university syllabus for each topic.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepren urship	Skill Development
Diploma in agriculture	Diploma	01/08/2018	180	Self Employment	Knowledge About agriculture

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
B.A.BEd	Professional course	01/08/2018
BVoc	Retail Management	01/08/2018

BVoc	Software Development	01/08/2018
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
MSc	Mathematics	01/03/2015

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	5

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
nil	Nill	0
No file uploaded.		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BBA	Human Resources	19
BBA	Finance	1
BBA	Marketing	7
BCom	Chartered Accountant	12
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
The feedback taken from the outgoing students is given to each faculty member by the Principal.it is statistically analyzed and tabulated. It helps quality enhancement in teaching methodology. Observations on general trends are also made. A self-appraisal is prepared by each teacher. The Principal intervenes and addresses possible areas of improvement. He also evaluates these with each teacher, motivating her/him to look at specific areas where growth is needed.. Evaluation of all college programmes with the respective stake-holders is conducted. An annual feedback is done with the teachers. Similarly a feedback is done with the out-going Student Council before they leave college. The feedback collected from the different sources regarding changes to be brought

about in the curriculum is analyzed and the areas of improvement are identified. Regular meetings are conducted to discuss and chalk out programmes based on the students' feedback, needed for the overall development. Based on these feedback points, appropriate remedial steps are taken in time to enable the students to progress in their studies without any difficulties

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
No Data Entered/Not Applicable !!!				
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	1834	376	32	1	27

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
60	36	6	7	3	5
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Mentoring system is an integral part of an institution. It plays a vital role in bridging the gap between the mentor and students. It creates interactive atmosphere in the college where students can speak to their teachers for career as well as personal guidance. The college organizes interaction program for the students at the beginning of the new batch every year. The interaction program would help students get familiarized with the institution, curricular and co curricular activities, facilities, rules and regulations etc. Before the commencement of the classes, the different requirements of the students are identified and addressed at the earliest by way of a strategic approach. Every year students are given training on communication skills, personality development, time management and motivational sessions. In order to motivate the learners workshops are organized to enhance their skills. Guest Lectures are arranged for the students to help them gain industry and practical knowledge from the experts. In order to motivate both the slow and quick learners different steps are taken to enhance their skills. • High performing students are identified on the basis of internal assessment, university examination, and involvement in classroom. • Advising to participate in group discussions, technical quizzes to develop analytical and problem solving abilities in them and thereby to improve their presentation skills. • Various activities are conducted by all the departments in the respective areas to mould the students in corresponding field. • Bright and diligent students are motivated and inspired to get university ranks. • Students are encouraged to take up competitive exams like UGC NET, TOEFL, IELTS, CAT etc. • The institute has a system to communicate performance and attendance of students to parents regularly. A set of students (mentee) are assigned to a faculty as mentor and personal and academic care of the student is taken care of by the

corresponding mentor. • Care is taken by faculty in monitoring the performance of slow learners. Faculty members do periodic interaction with parents about the performance of slow learners. • Departments conduct remedial classes, provide course notes for students especially the slow learners and those students who are at the edge of dropping out. • Such students are given regular class tests in order to improve their performance in the university exam.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2210	60	1:37

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
60	60	0	0	8

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nill	Nil	Nill	Nil
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
No Data Entered/Not Applicable !!!				
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Desh bhagat college baradwal, dhuri is affiliated to Punjabi University, Patiala and adheres to the syllabus laid down by Punjabi university. Institute follows all the guidelines and methods to carry out a continuous internal evaluation system. it provides understanding to students to get touched with the concept individually. The syllabus is given to the students with proper subject division with relevant topics so that it becomes easy for the students to understand the contents of the subject. Detailed discussions of the topic content provided to students in the class and by various means of assessment are conducted such as class tests, seminars, mid semester test and presentations. we follow the university question format to provide details of the subject so that it helps the students to have a clear understanding of what to expect. The institution displays on academic calendar with details regarding the internal evaluation dates. these class tests helps the class teacher to assess the progress of students and identify the slow and fast learners. Results review meetings are conducted with result analysis and remedial actions for further improvements are arrived after discussion with faculty, head of department and principal. Upload of assessment marks in university web portal and subsequently communicated to parents. Counseling sessions are used to sort

out the personal issues, academic and non-academic problems.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The Institution follows the guidelines given by the university and comply it. Institution ensures proper time management system and publishes a well structured academic calendar in the beginning of the academic year. The college accomplishes effective planning to stick to academic calendar. As it allows the teachers and students to space out their teaching and learning and regular assessment of the same. The college has undergraduate as well as post graduate programmed and conducts assessment in three different mode: theory, presentation and practical. The institution follows the pattern and marks distributed as per university norms or format. By following academic calendar every department in the institution creates its own internal calendar to ensure timely departmental activities are performed. The topics and chapters are divided keeping in mind the institutional calendar and a proper timeline is created so that it allows the students to complete the given syllabus within the scheduled time. The entire departmental activities like seminars, workshops, extension lectures, quiz competitions etc. is planned according to the institutional academic calendar so that these activities can be carried out in smooth manner.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://deshbhagatcollegebardwaldhuri.com/templates/ind/pdf/Program%20Outcomes%202018-2019%20(2).pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
No Data Entered/Not Applicable !!!					
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://deshbhagatcollegebardwaldhuri.com/index-school_doc.html

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nill	0	NIL	0	0
No file uploaded.				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
0	0	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
00	0	0	Nill	0

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
0	0	0	0	0	Nill

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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
00	00	00

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
English	1
Physics	1
Mathematics	1

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
Nill	0	0	00

No file uploaded.

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Economics	1
Mathematics	1

[View File](#)

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Nil	Nil	Nil	Nill	0	0	0

No file uploaded.

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
0	0	0	Nill	0	0	0

No file uploaded.

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Presented papers	0	3	0	0
Resource persons	0	1	0	0

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Army Attachment Camp	NCC	0	2
International Yoga Day	NCC	1	50
Seven Day Camp	NSS	2	100
Seven Day Camp	NSS	2	110
NSS Day Celebration	NSS	2	250
Awareness Rally	NSS	2	50
Combined Annual Training Camp	NCC	1	40
Annual Training Camp	NCC	1	37

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
0	0	0	0

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Swachh Bharat	NCC	Cleanliness	1	62

	Drive in Collage Campus

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
0	0	0	0

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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Internship	Training Collaboration	Solitaire Infosys, Patiala	01/01/2019	30/04/2019	10
Internship	Training Collaboration	TCS-ion, Patiala	01/01/2019	30/04/2019	8
Internship	Training Collaboration	North Indian Computers	01/01/2019	30/04/2019	4

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
0	Nill	0	0

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
2630000	2620644

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Seminar halls with ICT facilities	Existing
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing

Classrooms with LCD facilities	Existing
Class rooms	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
eLib-Syspro	Partially	1.0	2017

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	16923	4314347	436	187010	17359	4501357
Reference Books	372	470000	6	2955	378	472955
e-Books	80000	5900	97000	5900	177000	11800
Journals	20	80460	0	0	20	80460
e-Journals	4000	5900	0	5900	4000	11800
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NiL	Nill
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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	149	7	10	7	1	2	5	10	0
Added	0	0	0	0	0	0	2	0	0
Total	149	7	10	7	1	2	7	10	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility

	C. Programming
	https://www.youtube.com/playlist?list=PLWO8KL0xqq3fa9fd6EqSdusVALYkySDDc

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
500000	401846	19000000	19684941

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college administration regularly monitors and supervises the available infrastructure and ensures its upkeep, repair and maintenance. There are committees in the college like Campus Cleanliness Committee, Campus Beautification Committee which are dedicated to the maintenance of the campus. There are incharges of certain departments like Department of Geography, Department of Home Science, Department of Fashion Technology, Department of Physical Education, Department of Psychology, Department of Physics, Department of Chemistry, Department of Agriculture etc. who are entirely responsible for the upkeep of inventories and stock. They maintain a stock register and conduct annual stock checking of their respective departments. The Department of Computer Science takes care of each and everything of Computer Labs. At the end of the financial year, report is compiled. Based on this checking, the plan for repair, writing off and purchase of relevant infrastructure facilities is formulated. Requirements, if any of any department is submitted in black and white which is evaluated by College Management Committee. Then the process follows- Call for quotations, verification of prices, quality of the item etc. Day to day maintenance of classrooms, corridors, lawns and other places is also ensured by the Support Staff. The sensitive equipment's like generators, water motors have been installed in the outer vicinity of the college as safety measure. Safe and Clean drinking water is ensured through ROs and water coolers. So far as the academic and support facilities are concerned, the Librarian regularly monitors the condition of the library stock, coordinate the timing of issue and collection of books, channelizes the requirement of books, journals and other items as well. Then, there is a wide range of Elective subjects offered to students, scholarships, stipends and fee concessions are made available for needy, poor and meritorious, girl students. NCC, NSS, Youth Welfare Club, Red Cross Society and various subject societies are there for the holistic growth of the students. The college is committed to serve the cause of 'girls' education by providing every possible facility to the students.

http://www.deshbhagatcollegebardwaldhuri.com/templates/ind/pdf/NAAC%202020-2021%20(2).pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Post Matric Scholarship for students belonging to SC, ST and OBC category, Minority	466	7807627

	Scholarships under Punjab Minorities Development, college fees concession			
Financial Support from Other Sources				
a) National	0	0	0	
b)International	0	0	0	
	View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Language lab	26/07/2018	30	Faculty member of DBC College, Bardwal- Dhuri
Soft skill development	06/08/2018	50	Faculty member of DBC College, Bardwal- Dhuri
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2018	Career counseling	2	4	2	2
		View File			

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
Nil	0	0	Nil	0	0
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2018	9	B.com(Regular Honours)	Commerce	Desh Bhagat college, Bardwal-Dhuri	M.Com
2018	14	B.A	Humanities	Desh Bhagat college, Bardwal-Dhuri	M.A (Punjabi)
2018	2	B.A	Humanities	Desh Bhagat college, Bardwal-Dhuri	M.A(English)
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	2
[View File](#)	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Teej Festival	College level	550
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	Nil	Nill	Nill	Nill	00	nil
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The college magazine provides an opportunity for the budding writers amongst the students. The student editor of different sections of the college Magazine under supervision of faculty members works for the publication of the Magazine "Erudite". Departmental wall magazine is also prepared by the students. The Social Service volunteers, members of Youth club help in spreading the message of cleanliness and environmental protection within the college campus as well as in the surrounding area. Trees are planted and nurtured to beautify and to combat the ill effects of vehicular pollution. Blood donation camp is conducted in the college campus. NCC cadets help to maintain discipline in different college functions. By their active participation, the students contribute a lot to academic as well as administrative front. As per the Punjab state govt. policy, student councils cannot be elected. In our Institute during various

functions and programmes selected class representative give their proper participation. Along with them NCC cadets also play a major role in maintaining proper discipline. Class representative act as a channel of communication between teachers and rest of class. CR should take only those matters of teachers which benefit majority of class, with the permission of entire class. For example shifting of class room, furniture, exam schedule etc. He maintains cordinal relation with whole class. He makes announcement to the rest of the class through emails and whatsapp messages, regarding MST's, Assignments, Presentation, P.T.M. and reminders. Small issues are solved by the CR at own level. They report to the teacher once in a week.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Yes (Old student association and registration No. :DIC/MLK/SOC/156 The OSA has been actively involved with the institution for its betterment and brighter future. The OSA honours five teachers of the institute annually on the basis of their performance. Apart from honouring the teachers, the OSA also encourages meritorious students as well as the students excelling in the field of sports. These students are provided with financial help by the OSA. The members of OSA participate with zeal in social activities like saving the environment , drug abuse campaign and blood donation camps. The OSA assists the college by helping it improve the college library and installing R.O system for drinking water. They are satisfied with functioning of the college and are hopeful for its bright future. OSA is continuously increasing the member of its members.

5.4.2 – No. of enrolled Alumni:

100

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

Meetings/activities organized by Alumni Association : The college has an active old students association , organize some program during the year. Keeping in view the protection of environment the OSA organized a meeting regarding tree plantation in the college campus.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The college has delegated operational autonomy to departments to ensure decentralization. The Principal has formed various committees to get advice to regarding college development and implement the executive decisions through Committees constituted for the purpose. The college Principal is the chairperson of the IQAC. These Committees could be bifurcated as Administrative Committees, Extra-curricular Activities, Cultural Societies and Student Activity Committees. College constituted the College Council in which the entire teaching staff becomes its members. The Principal of the college delegate responsibility of implementing decisions taken by various committees. Principal has constituted following committee cells and societies, to implement policies, plans, namely- IQAC, Finance Committee, Building Committee, Anti-ragging committee, library Committee, Youth activity committee, Cycle scooter stand committee, Canteen Committee, House Examination Committee, discipline

committee, Girls Welfare Grievances cell, Boys Welfare Grievances, Literary Society and Public Relation Committee. For implementation of the policies, Principal provides required inputs to keep the committees focused on the vision of the college. The Academic Council, Registrar Office and Bursar Office are continuously assisting the Principal. The Principal gets pieces of advice from registrar to maintain good academic environment. The Bursar of the college advises the Principal regarding the proper utilization of the financial resources. Faculty members are part of different committees/cells nominated by the Principal in the IQAC and the above mentioned committees. At the College level, there is Staff council of which all teachers including the Principal are members. One of the important Committee is the Admissions Committee. Each year the admissions committee begins in the admission as per the Punjabi university guidelines. The efficient team of teachers in the committee including the heads of the Department is aided by the Nonteaching faculty. The discipline during the process is maintained through the Discipline committee. Non-Teaching Staff Representatives of the Non-teaching staf are in administrative committees such as IQAC and College Council.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Examination and Evaluation	All the courses offered by the college have semester system of examination. The university has introduced the system of internal assessment in theory as well as in practical examination. The date sheets of.the examination are informed to the students as and when released by the university. II College also conducts two unit j tests}- Class Test, seminar by student, project, training and Assignment to evaluate students performance
Library, ICT and Physical Infrastructure / Instrumentation	The college established libraries for students and teachers of science subjects. Library purchases are made under the supervision of the library advisory committee. All books have bar codes which facilitate for the users. The library also consists of a book bank for economically weak students. We also have well equipped infrastructure for our students like reading room, newspaper readin Students of the vocational and professional and professional courses attend placement derives and remain in touch with industries through projects
Teaching and Learning	Extension lectures are delivered by subject experts. There is provision for peer learning through class room discussion and practical work.

	Productive learning is enhanced in classrooms with the help of assignments, seminar by students and feedback. ICT is used for Teaching learning. Frequent meetings of heads of the department are conducted by the principal as well as heads conducted meetings at their department levels. Extra classes for some subjects especially English, Mathematics, Economics, Accounts and Computer etc. are Conducted as per demand of the Students. Library facility and teaching,through e-Learning adds to effective teaching learning
Research and Development	College has a: Research Cell which guides the faculty members in research related activates. Research Cell also published the Journal Insight every year regularly. One of our faculty members has completed their Doctorate in the current year. two of the faculty members have been guided the students for their studies in doctor of philosophy.
Admission of Students	Admission process is participative practice where teachers, non-teaching staff and students coordinate and cooperate. The process admission has been begins with Punjabi University guidelines. Teachers and non-teaching staff interact and mentor students about the choices with respect to main subject and options subjects of graduation period. the prospectus is provided for the courses fee details and other guidelines
Curriculum Development	As the college is an affiliated college of Panjabi University, Patiala, the curriculum designed by the University is to be implemented in letter and Spirit. However, some faculty members of the college are selected as member of Board of study and member of Faculty of Physical Science of the university. College has an Academiccouncil which ensures the proper. Implementation of the defined curriculum. Subject allocation to faculty members is done on the basis of their specialization as well as experience level. Flexibility is given to the students to choose elective subjects of their choice. Skill based courses, seminars and workshops are organized by the institute. The prescribed /curriculum is enriched to

	develop personality of the students by organising various co-curricular activities.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Administration	To ensure fasten administrative work, the college already begin ICT and e-Governance in the office. etendering and eprocurement is fully implemented and functional. To improve and fasten administrative work, the college established t ICT and e-Governance in the office. Most of the communication with the Punjabi University, Patiala, NCTE, UGC and Punjab Government (DPI) is done using email and their official portals. The college campus is equipped with CCTV Cameras
Student Admission and Support	The college has adopted eservices whose main aim is to improve the delivery of services to students by providing a regularly maintained and updated website. The admission related news, admission procedures, information about the courses with learning outcomes and future prospects, faculty qualification details are easily accessed through a updated website. In addition to, other information such as the timetable, latest development in the college, student notices and deadlines, facilities provided by the college, student events are regularly being updated in the website to update students
Finance and Accounts	Receipt of Admission Fees is completely through A.P software. Salaries of the Staff members are electronically transferred to the Bank account. Assets have been purchased for college recorded properly in this A.P. software. Bills of reference books and text books also recorded electronically by accountant.
Planning and Development	All the development related activities in College take place in a well planned manner. Before the beginning of each Academic Session various Committees, Cell and Society are formed that work in a decentralized manner. Admission Committee ensures smooth Admission process of students. Prospectus is available offline and displayed on website. Database management system and planning support

	system for managing plans and development initiatives in the Institution are used by the college
Examination	Examination process monitored thoroughly through e-governance from filling up of examination forms to payment of Examination Fees online. The internal assessment marks are uploaded online at Punjabi University Examination portal. The Practical Examination marks also uploaded on the University Examination portal immediately after completion of the Examination. Punjabi University provides online support mechanism for smooth conduct of theory Examination and practical by providing online Date sheets and final the results.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Nil	Nil	Nil	0
2018	Nil	Nil	Nil	0
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Basic Computer Internet Skills	00	11/11/2019	25/11/2019	31	Nill
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Big Data Analysis Using Machines	1	09/12/2020	20/12/2020	12

Learning Techniques				
Basic Computer Internet Skills	28	19/11/2019	25/11/2019	7

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
31	29	25	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Medical imbursement, TC society, Vehicle and other loan disbursement, Pension payments, Group insurance, Education imbursement	Medical imbursement, TC society, Vehicle and other loan disbursement, Pension payments, Group insurance, Education imbursement.	Fee concessions.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Auditing is the process of examining an Institutes financial records to determine the accurate and accordance with applicable norms, regulations, and laws. The internal audit is conducted by a Chartered Accountant duly appointed by the Desh Bhagat College Bardwal Trust. Internal auditor examines records and help to improve organization's internal processes such as operations, internal controls and financial management. For external auditing, auditor comes from Punjab government to examine accounting and financial records. After that, auditor provides an independent opinion on these records. The internal audit of the institution is up-to-date and it was last conducted during the year 30-09-2019 for the year 2018-2019.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	0	0
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6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Nill	Punjabi University Patiala	Yes	Committee Formed Principal

Administrative	Nill	Principal	Yes	Principal

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

College organize parents-teachers meeting every years to get feedback from them regarding their children's and the parents have cooperated with the College and have helped the college in maintaining the discipline.

6.5.3 – Development programmes for support staff (at least three)

1. Basic technique In Geography 2. Basic Laboratory Techniques 3. Machines Its Working

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Faculty Development Programme. 2. Fate, The College Festival. 3. Biodegradable waste bin installed.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
Nill	Faculty Development Programme.	10/10/2018	19/11/2019	25/11/2019	7
Nill	Fate, The College Festval	25/05/2018	09/02/2019	09/02/2019	7
Nill	Allotted Separate lawn for Boys	03/08/2018	06/08/2018	20/08/2018	7

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Women day celebration	11/03/2019	11/03/2019	300	200
Teej Celebration	27/08/2018	27/08/2018	550	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

| | 30 | | | | | | |

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	0
Rest Rooms	Yes	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	1	28/02/2019	1	Swachh Bharat and Swasth Bharat	To aware citizens regarding their health and cleanliness of the surroundings	250
2019	1	1	21/02/2019	1	Mother Language Day	With the influence of western world, this day is celebrated amongst students so they stay connected to their roots	170
2018	1	1	06/10/2018	1	Swachh Bharat Mission	Cleanliness of the environment	150
2018	1	1	04/11/2020	1	Awareness Rally regarding harmful effects of burning paddy	It was organised regarding harmful effects of burning paddy straw	200

2019	1	1	15/01/2019	1	Nukkad Natak	To cognizant students and local residents regarding various social evils pre valaent in the society	750

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Handbook on Code of Ethics	04/08/2016	The code of ethics mentions all the rules and regulations for the students in the college premises. It is detailed description of all the codes, which are to be followed by the students and staff

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Women day celebration	11/03/2019	11/03/2019	500
Yoga Day	21/06/2019	21/06/2019	240

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

-Swachh Bharat Mission on 6 October, 2018 -The college organised 7 Day camp on the mission of Swachh Bharat and Swasth Bharat from 28 Jan, 2019 to 3 Feb, 2019 -The college is particularly strict regarding the ban on plastic in the premises -Regular maintenance of Rain water harvesting program to conserve the rain water and use it for watering plants. - The college initiatives to promote the use of bicycle amongst students. -The college initiates to install bins at various corners inside the college.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice 1: Concession to students belonging to college land. The college since its established has been providing the concession to the students for the land gifted by the local residents to establish the college. For the same, the college gives 33 concession from the fees to the students belonging to Bardwal village and Babbanpur village. Best Practice 2: Promotion of eco friendly activities Environmental awareness is to understand the fragility of our environment and the importance of its protection. Promoting environmental awareness is an easy way to become an environmental steward and participate in creating a brighter future for our children. For this purpose, college promotes

students to discard the use of plastics in the college campus, increase the use of bicycles for commuting between college and home, use the separate bins for throwing waste.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
http://deshbhagatcollegebardwaldhuri.com/index-event_gallery.html

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Promotion of religious activities among college students: • Religion is a strong belief in power or powers that control human destiny. Religion and Education are seemingly two different roads in the present day scenario. But religion is as much a part of education as education is a part of religion. Our college is actively involved in imparting religious education to our students and staff members. One of the most common importance of Religious teachings is that it helps students understand the place of various religions in our society. It helps them resolve the important questions of their own inner self and this understanding contributes to a more just and cohesive society. Religious education pervades congenial environment in our college campus. Such an environment is not just good for the college but also for the society as a whole as well primarily because students are themselves the propagators of moral values and these are the values that are the most valued and cherished for the quality of relationships amongst the whole humanity.

Provide the weblink of the institution
http://deshbhagatcollegebardwaldhuri.com/index-event_gallery.html

8.Future Plans of Actions for Next Academic Year

. To provide concession in the college fee to the girl students 2. To organise environment friendly programes to raise awareness regarding environment protection among students 3. To organise Faculty Development Programmes 4. To install software in the library to digitalise the record keeping system of books. 5. To increase the usage of smart classrooms to inculcate online learning among students Promotion of religious activities among college students: • Religion is a strong belief in power or powers that control human destiny. Religion and Education are seemingly two different roads in the present day scenario. But religion is as much a part of education as education is a part of religion. Our college is actively involved in imparting religious education to our students and staff members. One of the most common importance of Religious teachings is that it helps students understand the place of various religions in our society. It helps them resolve the important questions of their own inner self and this understanding contributes to a more just and cohesive society. Religious education pervades congenial environment in our college campus. Such an environment is not just good for the college but also for the society as a whole as well primarily because students are themselves the propagators of moral values and these are the values that are the most valued and cherished for the quality of relationships amongst the whole humanity.